

Updated June 15, 2015

SUBJECT: Tucker Hall Renovation
Pre-Submittal Meeting for Design/Consultant Services

Introductions & Welcome

- Point of Contact of University
 - Bill Davis, RA, LEED AP
wrdavis3@ncsu.edu
919.513.7492
- Lisa Johnson, University Architect
- Pete Fraccaroli, University Housing
- Scott Scherer, University Housing
- Charlie Marshall, Associate Director, Capital Project Management
- Carolyn Axtman, Associate Director, Capital Project Management

Project Scope

- For each of the 189 resident rooms, the project replaces the in-room sink with a new fixture, paints the room, and replaces the bedroom door/ lock. The sink replacement will require minor wall repair, new plumbing line installation, and abatement work at the sink area. This 4-story 68,780 gross square foot building was constructed in 1947.

Project Budget

- The total project budget of \$1,405,000 includes design, construction and testing costs. Design services include professional trades (plumbing, mechanical, electrical, asbestos abatement, and construction administration).

Project Schedule

- Planned occupancy for these spaces is July 31, 2016.

Critical Selection Factors

- Experience and expertise with similar projects.
- Past performance on similar projects.
- Experience with campus design projects
- Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
- Historically Underutilized Business representation in proposed consultant team
- Current workload and State projects awarded.
- Proposed design approach or methodology.
- Recent experience with project cost estimates and schedule adherence.
- Construction administration capabilities.
- Record of successfully completed projects without major legal or technical problems.
- A minimum of three references with contact information.

Meeting Notes

- This is expected to be an engineer-led project. If an architect is needed for the project, they can be included on the proposal or added as a consultant at a later date.
- Focus on past performance on similar projects.
- Pipes in the walls have tested positive for ACM. An abatement consultant will be required on the design team.
- The meeting attendance list is attached.



June 8, 2015

SUBJECT: Tucker Hall Renovation
 Pre-Submittal Meeting Attendee Sign in Sheet
 Code/Item: 41424 / 317 Project Number 201520007

Name (please print)	Affiliation	Email	Phone
1. Danielle Davis	SFLTA Architects	ddavis@sfla.biz	919.573.6349
2. BRIAN FAREAS	JKF ARCHITECTURE	BAFD@JKF-ARCH.COM	252.714.5126
3. ROGER LEBSON	LABELLA	rleeson@labella.pc.com	919.807.9015
4. Dallic Dobbins	Diamond Interiors	ddobbins@diamondinteriorsllc.com	(301)233-6815
5. Jamie Gordon	Smith Sinnett Architecture	jjgordon@smithsinnett.com	919-781-8582
6. RHONDA ANGERIO	SMITH SINNETT ARCHITECTURE	rangerio@smithsinnett.com	"
7. Chris Dunlap	Hallam-ICS	cdunlap@hallam-ics.com	919-210-1236
8. Scott King	HALLAM-ICS	sking@hallam-ics.com	919 821 4145
9. Johnny Wood	Dewberry	jwood@dewberry.com	919-215-2010
10. JODY EFIRD	ESPA	jody@espaarchitects.com	336.273.0083
11. ADAM SPACH	STANFORD WHITE	ASPACH@STANFORDWHITE.COM	919-832-8118
12. Jessica Douglas	RDK Engineers	jdouglas@rdkengineers.com	919-280-1244
13. Charlic Marshall	NCSS CPM	cmarsha@ncsu.edu	3.7873
14. JIMMY EDWARDS	DAVIS KOTHE ARCHITECTS	JEDWARDS@DAVISKOTHE.COM	
15. WYLLIE GREGORY	KSQ/PETERSON	WEGREGORY@KSPETERSON.COM	704-319-5310
16. BILL BALDRIDGE	ELM ENG.	baldridge@elmengr.com	704 335-0396
17. Angela Murphy	Ross/Deckard Arch.	a.murphy@rossdeckardarchitects.com	
18. CHARLES CROWL	EDMONDSON EDWARDS	CHARLES.CROWL@EDMONDSONEDWARDS.COM	919.875.0001
19. SCOTT SCHERER	NCSS HOUSING	sscherer@ncsu.edu	919 830.0066 919 544-1936
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