September 3, 2015

**SUBJECT:** Lake Raleigh Bridge
Pre-Submittal Meeting for Design Services

**Introductions & Welcome**
- Point of Contact of University – Lynn Swank, 513-4637, ldswank@ncsu.edu
- University Attendees:
  - Office of the University Architect – Tom Skolnicki

**Project Scope**
- Review Centennial Physical Master Plan Map
- Project summary
- Site challenges – environmental impacts
- Utility work: lighting, storm water
- Coordination: StateView Hotel and future Town Center

**Project Budget**
- Total project budget (this includes hard and soft costs): $500,000
- Capital authority approved

**Project Schedule**
- Designer selection: 10/8/15
- SD/DD approval: 1/28/16
- CD approval: 5/31/16
- Beneficial occupancy: 1/31/17

**Critical Selection Factors**
- See Project Summary form

**Q&A During Meeting**
- What does the University expect as far as type of bridge construction?
  - We’re looking to our design team to make suggestions
- What are the project limits?
  - Bridge / path to connect to top of slope near hotel and to existing fishing area
- How wide will the bridge be?
  - Our multipurpose trails are 10’ wide. Bridge will be at least 10’ wide – but possibly wider.
What types of use will the bridge support?
  - Mainly foot and bicycle traffic
  - No vehicular traffic
Will a SEPA environmental assessment be required?
  - We believe so, yes, as indicated by our Environmental Health & Safety Department
Do you require a .pdf?
  - Only 1 paper copy is needed. Non-bound is preferred. Proposals due by 5:00 PM on 9/17/15.
Will you email out the sign-in sheet?
  - Sign in sheet will be scanned and posted with the minutes on the NC State website.
August 31, 2015

SUBJECT: Lake Raleigh Bridge  
Pre-Submittal Meeting Attendee Sign in Sheet  
41524/304 201511043

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