North Carolina State University – Weisiger-Brown Parking Lot

Project Summary
February 8, 2016

Project Description
Engineering services are needed for the design and construction of a parking lot at Weisiger-Brown Athletic Facility. Parking capacity for this lot will be 73 spaces. The project will include storm water best management practices and lighting. Security and safety must be considered in designing this parking lot. Project includes all necessary permitting needed to construct this parking lot.

Project Scope
The total project budget of $700,000 includes civil, electrical, and construction administration design services.

Project Site
The project is located at the southeast side of Weisiger-Brown Athletic Facility, Central Campus Map:
http://www.ncsu.edu/campus_map/central.htm. The new parking lot will be an extension of an existing parking lot at Weisiger-Brown.

Project Schedule
Planned completion no later than June 2017.

Pre-submission Meeting
A pre-submission meeting is scheduled on February 22, 2012 at 9:00 A.M. in Room 301, Admin III at 2701 Sullivan Drive, to discuss the project. Attendance is not mandatory.

Design Process
The selected firm will work through the NC State University Design and Construction Services department with a building committee that includes user representatives. The process will follow normal design procedures and University guidelines.

Submittals
In order to offer engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina. Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal.

1. Experience and expertise in the project type being evaluated
2. Past performance on similar projects
3. Experience in design projects to be part of an existing campus context
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations
5. Current workload and State projects awarded
6. Proposed design approach or methodology
7. Recent experience with project cost estimates and schedule adherence
8. Construction administration capabilities
9. Record of successfully completed projects without major legal or technical problems
10. Historically Underutilized Business representation in proposed consultant team
11. Current contact information for 3 references

Please note that only one copy of the proposal is requested, and email copies will not be accepted. Most of the criteria listed can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal should be limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Please include references in the proposal. Firms are requested to assure receipt of proposals at address listed below by 3:00 P.M. on March 7, 2016.

Designer Selection Process
Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Buildings and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

Questions/Proposal Submittal
In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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