

NC State University
Academic Success Center at DH Hill Library
Project Summary
October 17, 2016

Project Description

The project involves the design and construction of an Academic Success Center and additional program and study area within DH Hill Library. This is to be achieved through the conversion and renovation of two floors of existing bookstacks in the north and south wings. The configuration of space will promote interaction between a subset of academic support services and open study space, allowing people to move throughout the lower floors with greater ease via a new central stair connecting the first, second and third levels. Areas will be designed in such a manner that program activities are clearly visible through expansive glazing and open passageways. The project will also include modifications to the existing systems and infrastructure associated with the change in use and to achieve current code compliance.

Project Scope

The total project budget of \$9,300,000 includes the design, construction, associated construction and other costs for the renovation of approximately 36,000gsf on the second and third floors of the library. Design services are anticipated to include architectural, structural, plumbing, mechanical, electrical, fire protection and interior design.

Project Site

The project is within DH Hill Library which is located at 2 West Broughton Drive in the North Campus Precinct, situated between Hillsborough Street and the Brickyard.

Pre-Submittal Meeting

A Pre-submittal Meeting will be held on **November 1, 2016 at 8am** in NC State University Administrative Services III Building Room 301 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

Project Schedule

Planned completion of the project is July 31, 2018.

Design Process

The selected firm will work through the NC State University Capital Project Management office with a building committee that includes user representatives. The process will include involvement of the State Construction Office and follow normal design procedures and University guidelines.

Critical Selection Factors

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that one hard copy and one electronic copy (CD/DVD/USB Flash Drive) of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00 p.m. on November 29, 2016**.

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Other (if there is other)

Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

Questions/Proposal Submittal

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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