

North Carolina State University  
**Bureau of Mines Renovation**  
**Project Summary**  
**3/9/17**

**Project Description:** Renovation of the 16,817 gross square foot (GSF) Bureau of Mines building built in 1945. The project will remove a partial mezzanine and construct a new interstitial floor for a total of four floors to house the Dean and administrative offices of the College of Sciences. The renovation will correct building system deficiencies (fire suppression, HVAC, electrical, plumbing) and asbestos abatement. ADA compliance as well as building code and State Energy Code issues will also be addressed. The original single-glazed windows will be replaced and exits reconfigured. A new entry along Stinson Drive shall be created to mitigate the grade change and will include the installation of a new elevator.

**Project Funding**

The Total Project Budget **\$6,000,000**

**Project Site**

The project is located at the intersection of Stinson and Yarborough Drive in the North Campus Precinct.

**Project Scope**

The University seeks the professional services of a Construction Manager at Risk (CMR) to join the team in the Schematic Design phase to provide services for the project through design, construction and post acceptance.

**Pre-Submittal Meeting**

A mandatory Pre-submittal Meeting will be held on **March 22 at 1:00 pm** in NC State University Administrative Services III Building Room # 301, 2701 Sullivan Drive. Obtain parking permits from NCSU Transportation, located in Administrative Services I, at 2721 Sullivan Drive.

**Project Schedule:**

Design start: March 2017.

Design Completion: April 2018.

Construction Start: July 2018

Construction completion: July 2019.

**CMR Contract:**

The contract will be negotiated with the CMR in two parts. Part one of the contract is pre-construction services. The second part of the contract is for bidding, construction and close-out services.

**Critical Selection Factors**

***In order to offer Construction Manager at Risk services in response to this solicitation, the proposer must be licensed as a general contractor in the State of North Carolina.***

Interested firms can participate in the process by submitting a proposal that addresses all the information requested by the Qualifications Questionnaire for CM at Risk. The Questionnaire will be available on March 10, 2017, through the Project Manager or at the website:

<https://facilities.ofa.ncsu.edu/category/ads/>. Please note that two (2) copies of the proposal are required; the length of the proposal should be limited to 20 sheets of paper, both sides (total 40 pages). This

limitation does not include the Cover Sheet, Tabs or Financial Statements. Firms are requested to assure receipt of proposals at address listed below by **5:00pm April 5, 2017.**

1. **Workload** that is fully able to accommodate the timely execution of this project. List projects for which the company is currently committed including name and location of each project, time frame to complete, and dollar volume of each project.
2. Record of **successfully completed projects of similar scope** without major legal or technical problems. List three projects of similar size, scope and complexity, including details on the scope of preconstruction and construction phase services.
3. Provide **annual workload** for each of the last five years; number of projects and total dollar value. Provide complete information regarding past litigations and claims.
4. **Record of Financial viability.** Attach latest balance sheet and income statement if available, based on company type. Audited statements preferred. If not available, attach a copy of the latest annual renewal submission to the relevant licensing board. Indicate Dunn and Bradstreet rating if one exists. Attach letter from Surety Company or its agent licensed to do business in North Carolina verifying proposer's capability of providing adequate performance and payment bonds for this project.
5. **Previous experiences with the Owner,** a good working relationship with Owner representatives, have completed projects in a timely manner and have performed an acceptable quality of work. For the three projects requested in item 2 above, provide owner references including contact information for the project owner representative. Additionally, list all construction projects performed by the proposer for agencies and institutions of the State of North Carolina during the past 10 years.
6. **Key personnel** that have appropriate experience and qualifications. Attach sworn statement that key personnel will be exclusively assigned to this project for its duration. For each person, detail what aspects of pre-construction or construction the person will handle, as well as his experience in the firm, other prior and relevant experience with projects of similar size and scope, and the person's location. Include resumes and references for each individual.
7. Relevant and easily understood graphic or tabular presentations.
8. Completion of CM at Risk projects in which there was little **differences between the GMP and final cost.** For the three projects requested in item 2 above, list the GMP and the total cost of the project at completion.
9. Projects that were completed on or ahead of **schedule.** For the three projects requested in item 2 above, compare the number of days in the original schedule with the number of days taken for actual completion.
10. Construction administration capabilities.
11. Proximity to and familiarity with the area where the project is located and the dynamics of the **local market.**
12. Approach to **design phase services,** including constructability reviews and cost estimating. Appropriate level of commitment to each phase of service, staffed with appropriate personnel. Provide a brief description of how the project will be organized and managed and how the services will be performed in both pre-construction and construction phases. Project planning that offers the same project manager for pre-construction and construction phases will be given preference. Include information regarding value engineering, constructability issues, cost modeling and estimate, project tracking and reporting, request for information and shop drawings, quality control, schedule and staffing plan.

13. Quality of compliance plan for **minority business participation** as required by G.S.143-128.2. History of successful implementation of similar HUB efforts. Describe the program that your company has developed to encourage participation by minority and other HUB firms to meet or exceed the goals set by the statute. Attach a copy of that plan to the proposal. Provide documentation of the minority and other HUB participation that you have achieved over the past two years on both public and private construction projects. Outline specific efforts that your company takes to notify minority and other HUB firms of opportunities for participation. Indicate the minority participation goal that you expect to achieve on this project.
14. Other factors that may be appropriate for the project.
15. Proximity to and familiarity with NCSU campus.
16. LEED Certified Project Experience

### **CMR Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist three (3) firms, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee. The selected firm will contract with the State of North Carolina through the University and coordinate services with Capital Project Management

### **Questions/Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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