North Carolina State University

**Equine Isolation Unit - CVM**

**Project Summary**

**November 16, 2016**

# Project Scope Description

# The budget of $1,000,000 incorporates a design that will demolish the existing 700 SF equine isolation facility and construct on the same site an approximately 2000 SF new facility. The new facility will include a clean corridor for viewing, a gowning and de-gowning area, a 20’ x 20’ treatment room with winch hoist support, a minimum of six equine stalls, a storage area for hay feed and other supplies, and a toilet facility with sink and shower for staff.

# Project Site

The project is located at 4881 Terry Curtin Drive in the Centennial Biomedical Campus on the West Campus Precinct.

**Pre-Submittal Meeting**

A Pre-submittal Meeting will be held on November 16, 2017 at 1:30 PM in NC State University Administrative Services III Building Room #301 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

# Project Schedule

Planned completion of the Project is May 2019.

**Design Process**

The selected firm will work through the North Carolina State University Division of the Office of the University Architect with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

**Critical Selection Factors**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that only one copy of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00 PM on December 7, 2017**.

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience with campus design projects
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Other (if there is other)

# Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

**Questions/Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

 Box 7520 (2701 Sullivan Drive)

 Raleigh, North Carolina 27695-7520

 Phone 919-515-8059 FAX 919-515-4253

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