

North Carolina State University  
**HVAC Renovations Price Music Hall**  
**Project Summary**  
**February 1, 2018**

**Project Description**

Built in 1972, the 24,000 SF two-story building is served by two four-pipe multi-zone AHUs. Original air distribution duct is lined. Steam humidifiers in the duct are not operational. Building heating hot water, chilled water and domestic hot and cold water are served from the Talley Student Center mechanical room. A steam pressure reducing station (inactive) is installed in the second floor mechanical room. Existing controls are pneumatic.

This project will replace the aging building HVAC system, including air handling units, steam humidification, air distribution duct, VAV boxes with zone reheat and digital controls. Some ACM abatement is anticipated.

**Project Scope**

The total project budget of \$975,000 includes design, construction, abatement and commissioning.

**Project Site**

The project is located at 2620 Cates Avenue in the Central Campus Precinct.

**Pre-Submittal Meeting**

A Pre-submittal Meeting will be held on **February 14, 2018 at 10:00 am** in NC State University Administrative Services III Building Conference Room 101, 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

**Project Schedule**

Planned completion of the project is July 2019.

**Design Process**

The selected firm will work through the North Carolina State University Office of the University Architect with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

**Critical Selection Factors**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that one hard copy and one electronic copy (CD/DVD/USB Flash Drive) of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00 p.m. on March 5, 2018**.

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.

5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Other (if there is other)

### **Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

### **Questions/Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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