

NC State University
Student Housing Master Plan
Project Summary
April 12, 2018

Project Description

This project will provide a comprehensive assessment and analysis of the university's student housing needs for the next 5 to 10 years. The study includes the following components:

1. Evaluation of the current housing inventory
2. Student housing demand and market analysis
3. Study of current and predicted trends in student housing (peer institutions in similar geographic settings) as well as cost benefit analysis of construction types
4. Evaluation and recommendations for the interrelationship needs with dining, academics, and retail functions
5. Recommendation for renovations, demolitions, and new facilities with a phased schedule and budgets
6. Evaluation of potential sites including site concepts and blocking diagrams
7. Financial modeling services: development of optimal strategy to implement capital projects demolition and construction
8. Evaluation of project delivery methods, including private-public partnerships (P3), with attention to successful examples of P3 in North Carolina higher education
9. Planning and execution of engagement sessions for key stakeholders and decision makers

Project Budget

The budget of \$150,000 to \$250,000 includes all design fees, travel and other expenses.

Project Site

NC State University campus precincts: North, Central, South, Centennial and West.

Pre-Submittal Meeting

A Pre-submittal Meeting will be held on **April 25, 2018 at 9:00 AM** in NC State University Administrative Services III Building, Room #301, 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

Project Schedule

Planned completion of the study with receipt of all deliverables is winter 2018-2019.

Design Process

The selected firm will work through the NC State University Office of the University Architect with a building committee that facilitates input and collaboration with user representatives and campus stakeholders. The process will follow normal design procedures and University guidelines.

Critical Selection Factors

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that one hard copy and one electronic copy (CD/DVD/USB Flash Drive) of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00 p.m. on May 4, 2018**.

1. Experience and expertise with similar university housing studies
2. Past performance on similar projects
3. Experience in design projects as part of an existing campus context

4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references from similar projects with current telephone and email contact information

Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

Questions/Proposal Submittal

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and submittals are to be directed to:

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