

North Carolina State University
Americans with Disabilities Act (ADA) Transition Plan Update
Project Summary
October 19, 2018

Project Description:

North Carolina State University (NC State) requests submittals including statements of qualifications from interested consultants to assist the Office of the University Architect (OUA) with the preparation of an update to the University's Americans with Disability Act (ADA) Transition Plan. The ADA Transition Plan update is to involve a thorough review of previous documentation and a physical survey and assessment to address existing campus facilities and identify potential upgrades and repairs required for compliance with Title II of the ADA, International Code Council (ICC) A117.1-2017 and 2018 North Carolina Building Code with respect to accessibility and best practice for Universal Design.

Budget

The budget of \$125,000 includes all associated fees, travel and other expenses.

Background / Location

NC State University is a leading public research institution that was founded in 1887 as part of the University of North Carolina system. The University has a total enrollment of approximately 34,000 students and occupies an overall campus of approximately 2090 acres. The portion that will be the primary focus of the ADA Transition Plan Update is identified as the North Campus Precinct and is situated to the west of downtown Raleigh, bordered by Hillsborough Street to the north, a commercial rail road corridor to the south, Pullen Avenue to the east and Dan Allen Drive to the west.

Pre-Submittal Meeting

A Pre-submittal Meeting will be held on **November 8, 2018** at **9:30am** in NC State University Administrative Services III Building Room #301 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

Project Schedule

Planned completion of the project is June 1, 2019.

Design Process

The selected firm will work through the NC State University Department of the Office of the University Architect with an advisory committee to include campus and facilities representatives. The process will follow standard procedures and University guidelines. Full scope and approach may be adjusted pending recommendations of selected firm.

Critical Selection Factors

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that one hard copy and one electronic copy (CD/DVD/USB Flash Drive) of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00p.m. on November, 20, 2018**.

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Prior experience in the preparation of similar ADA Compliance Survey, Implementation and Costing Plans for higher education campuses and large-scale public facilities.
13. Prior experience conducting field investigations and assessments in a residential University setting.
14. Technical knowledge and familiarity with applicable codes and regulations.

Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

Questions/Proposal Submittal

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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