

North Carolina State University  
**Structural Repairs – Mann Hall**  
**Project Summary**  
**February 1, 2019**

**Project Description:**

This project includes repair of the deteriorated concrete structure of Mann Hall in order to extend the life of the building. In addition, the windows in the building and the roof are planned to be replaced to resolve some water intrusion concerns.

Mann Hall is an existing 4-story building constructed in 1963 with 79,722 gross square feet. It consists of a basement laboratory and 3 above ground floors that contain faculty and administrative office space, classrooms, student computer labs and study rooms. The structure is constructed of concrete cast-in-place columns with a cast-in-place beam-joint system.

**Project Scope**

The budget of \$2,000,000 will fund phase 1 of a multi-phase project which will address damage and deterioration to the concrete structure, replace all of the windows in the building and replace the aging roof.

**Project Site**

The project is located at 2501 Katharine Stinson Drive in the North Campus Precinct.

**Pre-Submittal Meeting**

A Pre-submittal Meeting will be held on **February 13 at 2:00pm** in NC State University Administrative Services III Building Room 301, 2701 Sullivan Drive. Attendance is not mandatory but highly encouraged.

**Project Schedule**

Planned completion of the project is February 2021.

**Design Process**

The selected firm will work through the North Carolina State University Office of the University Architect with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

**Critical Selection Factors**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that one hard copy and one electronic copy (CD/DVD/USB Flash Drive) of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at address listed below by **5:00 p.m. on**

**March 1, 2019**

1. Experience and expertise with project type, including LEED certification
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.

4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.

### **Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

### **Questions/Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Melanie Butler, PE  
Box 7520 (2701 Sullivan Drive)  
Raleigh, North Carolina 27695-7520  
919-515-8059  
mdbodenh@ncsu.edu