

Date: January 26, 2015
Project: Heritage Tree Advisory Committee
Recorded by: TS
Purpose: Review path project design near Willow Oak east of Scott Hall, staff report re: Wolf Village oaks.
Meeting Location: Gray Hall Conference Room, Wolf Village

MEETING MINUTES

ATTENDEES

**indicates committee members*

<i>Name</i>	<i>Initials</i>	<i>Department</i>	<i>Email</i>	<i>Telephone</i>
Gary Blank*	GB	Forestry & Environmental Resources	gblank@ncsu.edu	919-515-7566
Alan Daeke*	AD	Facilities Operations	agdaeke@ncsu.edu	
Jeff Del Pinal	JD	Grounds Management	jcdelpin@ncsu.edu	
David Josephus*	DJ	Office of the University Architect	dajoseph@ncsu.edu	
Sarah Ketchem, Co-Chair*	SK	Grounds and Fleet Services	skketch@ncsu.edu	919-515-9883
Charles Marshall*	CM	Capital Project Management	crmarsha@ncsu.edu	
Lisa Maune*	LM	Design and Construction Services	lismaune@ncsu.edu	
Julieta Sherk*	JS	Landscape Architecture	jtsherk@ncsu.edu	
Tom Skolnicki, Co-Chair*	TS	Office of the University Architect	tjskolni@ncsu.edu	919-515-8050
Mark Weathington*	MW	JC Raulston Arboretum	mweathi@ncsu.edu	
Lynn Swank	LS	Design and Construction Services	ldswank@ncsu.edu	
Eric Davis	ED	Surface 678		
Matt Biesecker	MB	Surface 678		
Jeff Kisch	JK	Bartlett Tree Experts		

ADDITIONAL DISTRIBUTION

Mark Davin*	MD	Grounds Management	mwdavin@ncsu.edu
Barbara Fair*	BF	Horticultural Science	bfair@ncsu.edu

- | <i>No.</i> | <i>Item</i> |
|------------|---|
| 1) | Lynn Swank, Eric Davis and Matt Biesecker presented the development plans to create an accessible path from Founders Drive to University Plaza between the Erdahl-Cloyd wing of DH Hill Library and Scott Hall. The project is immediately adjacent to Tree #1, Willow Oak, on the Heritage Tree list. The project is also studying conceptual designs for a pedestrian gateway at the north end of the path where it meets Founders Drive. |

- a) CM asked if the size of the footers for the columns planned for the future gateway would impact the tree's critical root zone. The footer should be designed to minimize impact to the tree, and specifications regarding work in this area are needed to ensure that the contractor adequately protects the critical root zone and takes steps to ameliorate any impacts during construction.
 - b) JS asked that specifications be written to ensure that the contractor give a high level of attention to roots that are encountered during construction. Any roots larger than ½ inch in diameter that are damaged or that must be cut during construction shall be cleanly cut to reduce the likelihood of rot or infestation.
 - c) LM suggested that this project and all projects that work near a Heritage Tree should change wording on plans from "Limit of Disturbance" to "Area of Care" to emphasize the need for special attention needed near these trees.
- 2) Jeff Del Pinal gave a report regarding several of the trees in Grove #13 on the Heritage Tree List. Staff has observed fruiting bodies on the roots and root flares of several of the trees and is concerned about safety, specifically the possibility of rot within the trees that could lead to structural failure. Staff recommendation is to remove the trees.
- a) GB stated that fruiting bodies are not uncommon on older Willow Oaks in this area, and that their presence does not have a strong correlation to the presence of internal decay in the tree.
 - b) MW requested that staff hire a consulting arborist to assess the trees and to provide a report based on risk analysis. SK agreed and stated that staff would hire a consultant to assess the grove of trees.
 - c) DJ suggested that the committee should recommend that all projects working near a Heritage Tree order a risk assessment prior to beginning design. CM noted that standard contracts do not require consultants to carry insurance for errors and omissions, and that staff would have to specify such insurance if it is desired.
 - d)
- 3) TS asked if the committee would like to nominate new trees to the Heritage Tree list given the loss of Tree #2, Swamp Laurel Oak at Mary Yarbrough Courtyard. The consensus was that committee members would bring nominations for the tree list to the next meeting.
- 4) The next meeting date will be in late March, following Spring Break.

ACTION ITEMS

No.	Item	Responsibility	Deadline
1.	Grounds Management to order a risk assessment report re: Grove #13 trees	SK	March 2015

The above is our interpretation of the items and decisions reached at this meeting. Any person desiring to add to or otherwise correct the minutes is requested to put their comments in writing to the writer within seven (7) days of receipt, otherwise the minutes will stand as written.