

Date: December 15, 2016
Project: Heritage Tree Advisory Committee
Recorded by: TS
Purpose: Site visit to review Post Oak (Tree #3)
Meeting Location: Morrill Drive

MEETING MINUTES

ATTENDEES

**indicates committee members*

<i>Name</i>	<i>Initials</i>	<i>Department</i>	<i>Email</i>	<i>Telephone</i>
Gary Blank*	GB	Forestry & Environmental Resources	gblank@ncsu.edu	919-515-7566
Mark Davin*	MD	Grounds Management	mwdavin@ncsu.edu	
Erin Ives	EI	Grounds Management	seives2@ncsu.edu	
David Josephus*	DJ	Office of the University Architect	dajoseph@ncsu.edu	
Sarah Ketchem, Co-Chair*	SK	Grounds and Building Services	skketch@ncsu.edu	919-515-9883
Terry Price	TP	Grounds Management	tmprice@ncsu.edu	
Tom Skolnicki, Co-Chair*	TS	Office of the University Architect	tjskolni@ncsu.edu	919-515-8050
Lynn Swank*	LS	Design and Construction Services	ldswank@ncsu.edu	
Jake Terrell*	CM	Capital Project Management	jmterrel@ncsu.edu	
Mark Weathington*	MW	JC Raulston Arboretum	mweathi@ncsu.edu	

ADDITIONAL DISTRIBUTION

Jeff Del Pinal*	JD	Grounds Management	jcdelpin@ncsu.edu
Steve Frank*	SF	Entomology	sdfrank@ncsu.edu
Julieta Sher*	JS	Landscape Architecture	jtsher@ncsu.edu
Kevin Trantham*	KT	Energy Systems	dktran2@ncsu.edu

- | <i>No.</i> | <i>Item</i> |
|------------|---|
| 1) | MD presented findings regarding the Post Oak on Morrill Drive, Tree #3 on the Heritage Tree list. He stated that explorations with an air spade failed to find structural roots on one side of the tree. The impact of the GB noted that despite his observation that the tree has been leaning for decades and that the lean has not worsened noticeably over time, placing a walk underneath the tree's canopy would put people in the tree's target area if it or part of it should break or fall. The consensus was that the tree should be removed, and that the alignment of the crosswalk to be built across the driveway to the south should be repositioned to the optimal layout for pedestrian safety given it will no longer need to minimize impact to the tree. |
| 2) | MW suggested that the committee assess the health of all trees currently on the list. He suspects that there may be other trees on the list that would not have been viable candidates for a Heritage Tree. There was general agreement that this effort should occur over the course of the Spring semester, led by a working group of committee members. MW, GB, MD and DJ agreed to participate in the effort. DJ will lead the effort to create a plan and schedule for the working group. |

- 3) LS noted that the decision to remove a Heritage Tree should not be taken lightly, and suggested that a process should exist to ensure that thorough consideration be given in this regard. There was general agreement that a written process was a good recommendation. GB noted that the committee's previous considerations regarding the removal of Heritage Trees seemed to be appropriate and thorough, and could provide the basis for the formalized procedure.
- 4) DJ suggested that the tree list be maintained at 25 trees or groves. Since the list will drop to 24 trees or groves with the removal of the Post Oak, he thought the committee should begin considering nominations to add a tree to the list.
- 5) The next meeting will likely be in February or March of 2017.

ACTION ITEMS

<i>No.</i>	<i>Item</i>	<i>Responsibility</i>	<i>Deadline</i>
1.	Study if layout of crosswalk and accessible curb ramps at driveway near Post Oak (Tree #3) can be improved and revise design plans accordingly.	LS	January 2017
2.	Draft a plan and schedule to make a health and safety assessment of all trees on the Heritage Tree list.	DJ	January 2017
3.	Draft a procedure to be used when considering removal of a Heritage Tree.	LS	February 2017

The above is our interpretation of the items and decisions reached at this meeting. Any person desiring to add to or otherwise correct the minutes is requested to put their comments in writing to the writer within seven (7) days of receipt, otherwise the minutes will stand as written.