

## North Carolina State University – Ricks Hall, 2<sup>nd</sup> Floor Renovation

### Project Summary

September 26, 2019

#### **Project Description**

Architectural and Engineering design services for Ricks Hall, built in 1921 will be renovated to improve inefficiently-configured office space on the second floor and a portion of the ground floor to accommodate a higher number of faculty and staff. This renovation will demolish most of the existing 2<sup>nd</sup> floor spaces to provide new areas for the Department of Agricultural & Human Sciences. The project will address deficient building systems including a new HVAC unit (to be located on the ground floor) and bring the space into compliance with the NC Building, State Energy and Accessibility codes. The Total Project Cost is budgeted at \$5,500,000

#### **Project Scope**

The total project budget of \$5,500,000 includes design, construction, and testing costs. Design services include architectural, engineering, construction administration, construction documents, finish specifications, and as-built documents.

#### **Project Site**

Ricks Halls is located at 1 Lampe Drive in the North Campus Precinct.

#### **Project Schedule**

Planned occupancy for these spaces is April 2022

#### **Pre-Submittal Meeting**

A Pre-submittal Meeting will be held October 9th at 4:00 PM in Room 301, Administrative Services III (2701 Sullivan Drive, Raleigh, NC 27695) on the NC State campus. Attendance is encouraged but not mandatory.

#### **Design Process**

The selected firm will work through the NC State University, Design and Construction Services, with a building committee that includes user representatives. The process will include building code review by the State Construction Office.

#### **Critical Selection Factors**

Interested firms can participate in the process by submitting a proposal in the manner of the SF 330 form and addressing the following as part of Section H. Please note that only one copy of a stapled SF 330 is requested and the length of Section H shall be limited to 20 pages. In addition to the written SF 330, please include a flash drive (or CD) with a PDF copy. Firms are requested to assure receipt of proposals at address listed below by **4 pm October 25, 2019**.

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience with campus design projects.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three current references with contact information. Selection should include references from recent similar projects, when possible.

#### **Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

#### **Questions/Proposal Submittal**

In order for the selection process to be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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NC State University, Capital Project Management  
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