

# Phase 2.5 Return To Campus

The Facilities Division has developed COVID-19 safety protocols to create a safe and positive work environment for employees as they transition back to campus. These safety measures were developed based on guidance from the Centers for Disease Control and Prevention, OSHA and the state of North Carolina.

**What is COVID-19?**

COVID-19 is the disease caused by a new coronavirus. Some people with COVID-19 have mild or no symptoms. Others can have moderate to severe symptoms. Older adults and people with underlying health conditions may be at higher risk for severe illness.

**Why are we slowing the spread?**

The virus is highly contagious. Without efforts to slow the spread, healthcare systems could become overwhelmed by the number of people requiring care at the same time.

STATE OF N.C. PHASE 2	FACILITIES DIVISION RESPONSE
<p>Stay At Home order modified. Teleworking is still encouraged. Only essential retailers and services can open with strict safety protocols. Face covering recommended in public where physical distancing of 6' cannot be maintained. Gatherings allowed if 25 people or fewer indoors and 50 people or fewer outdoors.</p>	<p><b>Only mandatory on-site employees are permitted on campus for specific times and essential tasks as directed by their supervisor.</b></p> <ul style="list-style-type: none"> <li>• Teleworking continues for employees able to work remotely.</li> <li>• Employees in high risk groups remain off campus.</li> <li>• On-campus employee work schedules adapted to ensure physical distancing.</li> </ul>
	<p><b>Employees must stay at least 6 feet away from others.</b></p> <ul style="list-style-type: none"> <li>• Employees must have a face covering (or mask) with them at all times. When indoors, employees must wear a face covering (or mask) unless working in a private office or private space where at least 6 feet of physical distancing is maintained. When outside and 6 feet of physical distancing cannot be maintained, employees must wear a face covering (or mask).</li> <li>• Only one employee per vehicle. When not possible, adhere to safety protocols and hierarchy-based decisions.</li> <li>• Visible guides in areas subject to gatherings so that 6 feet separation is maintained.</li> </ul>
	<p><b>Avoid in-person meetings and gatherings.</b></p> <ul style="list-style-type: none"> <li>• In-person meetings must be 25 people or fewer who are spaced at least 6 feet apart. If not, use teleconferencing.</li> </ul>
	<p><b>Clean and disinfect often.</b></p> <ul style="list-style-type: none"> <li>• Employees must wash hands (or use hand sanitizer) often.</li> <li>• Shared workspaces, items, vehicles and equipment must be cleaned and disinfected before and after use.</li> </ul>
	<p><b>Employees who are sick must stay home per CDC guidelines.</b></p>

# Preventing Exposure to Coronavirus

Coronavirus Disease 2019 (COVID-19) causes a wide range of health affects, from no symptoms to serious illness. Here's how to slow the spread.

## 1 Identify the Hazards

The virus is spread from person to person.

- **Person-to-person** transmission occurs when an infected person's respiratory droplets travel through the air.
- **Surface contact** can occur when a person touches something or someone that has the virus on it then touches their mouth, nose and eyes.

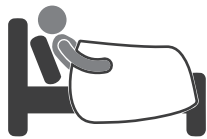


## 2 Assess the Hazards

Review your job tasks and think about possible sources of exposure to COVID-19. Will you be in close contact with others? Will you be in contact with high-touch surfaces such as:

- Doorknobs/handles
- Light switches
- Handrails
- Phones
- Keyboard and mouse
- Steering wheel
- Seat belts
- Time clocks
- Elevator buttons

## 3 Control the Hazards



**If You Feel Sick,  
Stay Home**



**Avoid Close Contact**  
Stay at least 6 feet  
away from others



**Wear A Face Covering  
When Close To Others  
(6 Feet Or Less)**



**Wash Hands Often**  
(Or use hand sanitizer)



**Cover Coughs  
And Sneezes**



**Disinfect Often**  
Especially shared items  
and touch points