**North Carolina State University**

Poe Hall – Fire Protection

**Project Summary**

February 18, 2022

**Project Description:** This multi-phased project installs a Fire Protection System and addresses code deficiencies for the seven-story Poe Hall (built 1970). This will include complete demolition of the existing fire alarm system. Phase I adds the fire pump and riser to allow for future project implementation.

**Project Scope:** The budget of $3,500,000 incorporates design, construction, and all associated soft costs.

**Project Site:** 2310 Stinson Dr, Raleigh, NC in the North Campus Precinct.

**Pre-Submittal Meeting:** A Pre-submittal Meeting will be held on **April 20, 2022** at **9:00am** in **via Zoom.** Attendance is not mandatory but highly encouraged

**Zoom Links:** Link to attend Meeting: [Attend Meeting](https://ncsu.zoom.us/j/7885825107?pwd=c29sMzRHTGZEcCtkdUNMemJ4TXJxZz09)

Meeting ID: 788 582 5107 Passcode: password

Sign-in Sheet: [Sign-in Sheet](https://forms.gle/HMm9yDPKoc9UEwiv5)

View Sign-in Sheet: [View Sign-in Sheet](https://docs.google.com/spreadsheets/d/1mOzPJ3rQQKmrDLztwFHuiT7B1hf0oHwS8-8_vH3pLGg/edit?usp=sharing)

Submit Questions: [Submit Questions](https://forms.gle/qJPoSwR52H5WQ7vQ7)

View University Responses: [View University Q&A Responses](https://docs.google.com/spreadsheets/d/12lIJHr6By8eOH-zVt5YEQg16myr7Yl3KB-5zLZ515Sc/edit?usp=sharing)

**Project Schedule:** Planned completion of the November 2023.

**Design Process:**

The selected firm will work through the North Carolina State University Capital Project Management with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

**Critical Selection Factors:**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. **Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested.** Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on May 6, 2022.**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Planning for construction in an occupied building.

**Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

**Questions / Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Mike Kapp

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