

March 2, 2022

SUBJECT: Dabney Hall Renovation
Pre-Submittal Meeting for Design Services

Introductions & Welcome

- Point of Contact of University
Laura Zaytoun, llzaytou@ncsu.edu, 919-515-8049
- University Attendees
 - Facilities
 - Lisa Johnson, University Architect
 - Sumayya Jones-Humienny, Assoc. University Architect
 - Cameron Smith, Senior Director, CPM
 - Bill Davis, Assoc. Director – Design, CPM
 - College of Sciences
 - John Blondin, Senior Assoc. Dean for Administration

Meeting Logistics

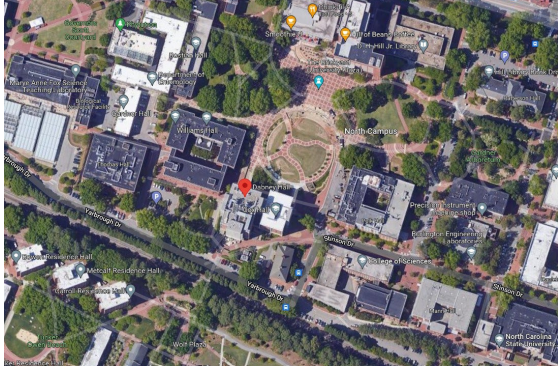
- **Sign-in:** <https://go.ncsu.edu/dabney-signin>
- View attendees list: <https://go.ncsu.edu/dabney-attendees>
- Submit **Questions** by **March 11** at 5pm: <https://go.ncsu.edu/dabney-questions>
 - No questions or chats will be taken at today's meeting, but we have established
 - To avoid duplication, please read questions prior to submitting your own query
 - Answers will be provided on this live link by March 18
- University responses: <https://go.ncsu.edu/dabney-responses>
- Information Summary – fill out Google Form: <https://forms.gle/6achc8v7nxFCxKBM9>

Submittal Requirements

- No hard copy. Only electronic copies emailed to llzaytou@ncsu.edu will be accepted.
- Page Count: 26 pages (double sided) for a total of 52 pages (all inclusive)

Project Scope

This is a multi-phased occupied renovation project for Dabney Hall (1969). The priority for the first phase of renovation includes building systems/exhaust upgrades and repair of the building envelope. The project will create a master plan for renovations to be implemented floor-by-floor in phases.



Project Budget

- The total project budget is \$60M and includes design, construction, and associated costs.
- The project currently has authority for \$30M, with another \$30M anticipated next fiscal year
- The delivery method will be Construction Manager at Risk

Project Schedule

- Schedule for selection:
 - Pre-Interview briefing in late April 2022
 - Interviews in mid-May 2022
 - Design start in July 2022
- Schedule for completion:
 - Construction completion TBD

Critical Selection Factors

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.