

North Carolina State University  
**D.H. Hill, Jr. Library Comprehensive Study**  
Project #202213020  
**Project Summary**  
**2022-05-03**

### **Project Description**

The comprehensive study will derive the vision, space principles, and program requirements/adjacencies (including dining facilities) in the D.H. Hill, Jr. Library for long-range planning to align with the Libraries' strategic goals. This effort will also consider library facility trends. The facility totals 383,709 GSF and comprises four separate, but connected, buildings:

1. East Wing, built in 1953, with 103,744 GSF
2. West (Erdahl-Cloyd) Wing, built in 1954, with 59,783 GSF
3. North (Old) Bookstack Tower, built in 1972, with 109,169 GSF, and
4. South (New) Bookstack Tower, built in 1990, with 111,013 GSF

To adequately meet programmatic requirements, the study must address current deficiencies and future needs for building systems/infrastructure, service access and loading areas, building code, fire protection/life safety, and general safety issues. The deliverables will include a final report with a proposed high-level program and blocking and stacking diagrams plus a prioritized list of future projects, with preliminary cost estimates, that align with the determined vision, space principles, and strategic goals.

### **Project Budget & Design Scope**

The budget of \$125,000 includes all design fees and reimbursable expenses.

### **Project Site**

The project is located at 2 Broughton Dr., Raleigh, NC 27607 in the North Campus Precinct.

### **Pre-Submittal Meeting**

A Pre-submittal Meeting will be held virtually on May 17, 2022 at 1:00 PM via Zoom: [Pre-Submittal Zoom Meeting](#). Attendance is not mandatory but highly encouraged.

**Project Schedule:** The study will complete in April 2023.

### **Design Process:**

The selected firm will work through the Office of the University Architect along with a building committee that includes user representatives. The process will follow normal design procedures and University guidelines.

### **Critical Selection Factors**

***In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.*** Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal submitted via email to the project manager. Please note that an electronic, bookmarked, pdf format of the proposal is requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to a total of fifty-two (52) pdf pages. Firms are requested to assure receipt of proposals at the address listed below by **4:30 PM on May, 26, 2022.**

**Criteria**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with **current** contact information, including an email address and phone number.

**Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

**Questions/Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Sumayya Jones-Humienny, Project Manager  
NC State University  
Office of the University Architect  
Campus Box #7519  
2601 Wolf Village Way  
Raleigh, NC 27695  
Phone: 919-515-2399 or Cell: 919-608-4436  
Email: [sjoneshu@ncsu.edu](mailto:sjoneshu@ncsu.edu)