



Office of Finance and Administration  
Facilities  
Capital Project Management

Campus Box 7520  
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**North Carolina State University**  
Tri-Towers Residential Fire Alarm System Replacement

**Project Summary**

June 1, 2022

- Project Description:** This project involves the phased design and construction of the fire alarm system replacements for the Tri-Towers Dormitory buildings (Bowen, Carroll, Metcalf), located on the NCSU main campus. Construction is planned to occur during the Summers of 2023, 2024, and 2025.
- Project Scope:** The initial budget of \$800,000 incorporates design, construction, and all associated soft costs for the first building.
- Project Site:** The project is located at 2821 Thurman Drive in the Central Campus Precinct.
- Pre-Submittal Meeting:** A Pre-submittal Meeting will be held on **June 8 at 10:00 AM via Zoom**. Attendance is not mandatory but highly encouraged
- Zoom Links:**
- Link to attend Meeting: <https://go.ncsu.edu/tri-towers-fa-zoom>
  - Sign-in Sheet: <https://go.ncsu.edu/tri-towers-fa-signin>
  - View Sign-in Sheet: <https://go.ncsu.edu/tri-towers-fa-attendees>
  - Submit Questions: <https://go.ncsu.edu/tri-towers-fa-questions>
  - View University Responses: <https://go.ncsu.edu/tri-towers-fa-responses>

**Project Schedule:** Planned completion of the first building project is August, 2023.

**Design Process:**

The selected firm will work through the North Carolina State University Capital Project Management with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office, and will follow normal design procedures and University guidelines.

**Critical Selection Factors:**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. **Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested.** Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on June, 24, 2022**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.

3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.
12. Other

### **Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

### **Questions / Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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