**North Carolina State University**

Witherspoon Student Center: Safety System Upgrades/ Renovations

**Project Summary**

7/28/22

**Project Description:** Witherspoon Student Center (WSC), approximately 43,900 GSF, was built in 1991 with no major interior renovations to date. This project will partially address the building’s current life safety code deficiencies. The project scope includes upgrading the fire alarm and emergency egress lighting systems, refurbishing the elevator, renovating 3,050 SF Room 126, and other upgrades as required by the NC State Building and Accessibility codes. This will be a phased renovation in an occupied building.

**Project Scope:** The project funding through advanced planning is $52,500. The total anticipated project budget for the project is $1,500,000.

**Project Site:** The project (building #081) is located at 2810 Cates Ave., Raleigh, NC 27607, Wake County in the Central Campus Precinct.

**Pre-Submittal Meeting:** A Pre-submittal Meeting will be held on **August 11, 2022,** at **8:00 am** **via Zoom.** Attendance is not mandatory but highly encouraged.

**Zoom Links:** Link to attend Meeting: [Join Zoom Meeting](https://www.google.com/url?q=https://ncsu.zoom.us/j/92913608210?pwd%3DbU5UU25EMGk2OW5vVlJkbVowMG83dz09&sa=D&source=calendar&ust=1659449614644809&usg=AOvVaw3Yr4M-f47GC7mkxdF5UEh1)

 *ID: 92913608210 Passcode: 778646*

 Sign-in Sheet: [Sign in Link](https://docs.google.com/forms/d/e/1FAIpQLSeXp59tJwMPZK7dxZeL6PZhbaAIRVtFKA_jLgvlQJpNHO8LtQ/viewform)

 View Sign-in Sheet: [View](https://docs.google.com/spreadsheets/d/1f_fWivpP0MJmdWArKp9YVnS__412Zzta92KAuVY2Poo/edit?usp=sharing)

 Submit Questions: [Questions](https://docs.google.com/forms/d/1tcPhfecf5KtvcvJBoG8ItERAOMHBDJpSeRZMu8id0oc/edit)

 View University Responses: [Responses](https://docs.google.com/spreadsheets/d/1X61aIwFP76U0506vEZDORlp8wh-wXtiqHC19ShzG3XU/edit?usp=sharing)

**Project Schedule:** The project is funded. The design will begin immediately and proceed directly into construction.

**Design Process:**

The selected firm will work through the North Carolina State University Capital Project Management with a building committee that includes user representatives. The process will include the normal involvement of the State Construction Office.

**Critical Selection Factors:**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. **Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested.** Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including the letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on August 23, 2022.**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in the proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.

**Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees Building and Property Committee, will shortlist, interview, and make a recommendation of selection to the University Board of Trustees Buildings and Property Committee.

**Questions / Proposal Submittal**

In order that the selection process to be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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 Phone 919-515-8062

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