**North Carolina State University**

LED Conversion - CVM Main

**Project Summary**

December 19, 2022

**Project Description:** For the College of Veterinary Medicine (CVM) Main building, remove all existing, non-LED light fixtures (estimated at approximately 4000 lights total with 50% T12/ 50% T8) and replace with new or retrofitted LED fixtures. Include dimming and occupancy sensing to meet current energy conservation code.

**Project Scope:** The total project budget of $740,000 incorporates design, construction, and all associated soft costs.

**Project Site:** The project is located at 1052 William Moore Drive in the West Campus Precinct.

**Project Schedule:** Planned completion of the project is March 31, 2024 (Estimated)

**Questions:** Please submit questions about the project via the following link. All questions should be submitted by 5:00 pm on January 20, 2023.

 Submit Questions: [Questions](https://docs.google.com/forms/d/e/1FAIpQLSdF0EY1xaTzrrPZ2jIXlzwxsLouOfRZOV3UsYapOqM7PIDUdg/viewform?usp=sf_link)

 View University Responses: [Responses](https://docs.google.com/forms/d/1S0pb6zBNZ3HMrb2jV9pnr4Bo33jYSALG6exs00xOpYA/edit#responses)

**Design Process:**

The selected firm will work through the North Carolina State University Energy Management group with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

**Critical Selection Factors:**

***In order to offer engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.*** Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. **Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested.** Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on January 31, 2023.**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design/construction approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.

**Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview, and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

**Questions / Proposal Submittal**

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Julie Snead

NC State University

Campus Operations & Maintenance

Energy Management

 Phone: 919-513-7807

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