

North Carolina State University
BookBot Lighting Replacement – James B. Hunt Jr. Library

Project Summary

January 17, 2023

- Project Description:** Replace existing fluorescent lighting & emergency lights with LED lights having remote ballast for ease of maintenance.
- Project Scope:** The budget of \$721,653.00 incorporates design, construction, and all associated soft costs.
- Project Site:** The project is located at 1070 Partners Way in the Centennial Campus Precinct.
- Links:** Submit Questions: [Hunt Library Bookbot Submit Question form](#)
View University Responses: [Hunt Library Bookbot Answers](#)
- Project Schedule:** **Planned completion** of the project by **August 25, 2024.**

Design Process:

The selected firm will work through the North Carolina State University Design & Construction with a building committee that includes user representatives. The process will include normal involvement of the State Construction Office.

Critical Selection Factors:

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. **Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested.** Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including letter of interest, is limited to 26 sheets of paper. Both sides of the sheet may be used for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on February 23, 2023.**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.

11. A minimum of three references with current contact information.
12. Designer must be registered/licensed in the state of N.C.
13. Designer must be able to provide light modeling options and confirmation of design performance requirements and intent.

Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees' Building and Property Committee, will shortlist, interview and make a recommendation of selection to the University Board of Trustees' Buildings and Property Committee.

Questions / Proposal Submittal

In order that the selection process be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions should be submitted on the form provided and the project proposal is to be emailed to: mebaker@ncsu.edu.

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