**North Carolina State University**

COE Growth Phased Renovations

**Project Summary**

May 23, 2023

**Project Description:** This phased renovation will renovate existing space in several buildings in the Centennial Campus precinct. The renovations will improve space efficiencies and create engineering program-specific space to support college growth. The scope of design services includes but is not limited to, architectural, mechanical, electrical, plumbing, and telecommunications.

**Project Scope:** The total project budget of $15,000,000.

**Project Site:** Renovations include space in several Centennial Campus buildings: Engineering Buildings (I, II, III) and Research Buildings (II, IV).

**Project Schedule:** This will be a phased design and construction schedule dependent on each building’s scope of work requirements.

**Questions:** Please submit questions about the project via the following link. All questions should be submitted by 5:00 pm on June 15, 2023.

Submit Questions: [Questions](https://forms.gle/8tuFCEZcG1GkthXy7)

View University Responses: [Responses](https://docs.google.com/spreadsheets/d/1WFMyyDIu5dA2i7M4wOZa-kWKLo-gwfEz0rdMS__JDik/edit?usp=sharing)

**Design Process:**

The selected firm will work through the North Carolina State University, Design and Construction, along with a building committee that includes user representatives. The process will include the normal involvement of the State Construction Office.

**Critical Selection Factors:**

***In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina*.** Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including a letter of interest, is limited to 26 sheets of paper for a total of 52 pages. Firms are requested to assure receipt of proposals at the email address listed below by **5:00 PM on June 22, 2023.**

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with current contact information.

**Designer Selection Process**

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees Building and Property Committee, will shortlist, interview, and make a recommendation of selection to the University Board of Trustees Buildings and Property Committee.

**Questions / Proposal Submittal**

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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