

November 14, 2023

**SUBJECT:** 111 Lampe Drive Renovation  
Pre-Submittal Meeting for Design Services

**Introductions & Welcome**

- Point of Contact of University – Melissa Diamond: mrdiamon@ncsu.edu, 919-513-0373
- Bill Davis, Director of Formal Design, Design and Construction
- Lisa Johnson, University Architect, Campus Planning & Strategic Investment
- Liz Moore, Director of Facilities, College of Engineering
- Paul Huffman, Department Head, Department of Physics
- Cameron Smith, Assistant Vice Chancellor, Design and Construction
- Stephanie McArthur, Construction Project Manager, Design and Construction
- Carla Daniels, HUB Program Manager, Design and Construction

**Submittal Requirements**

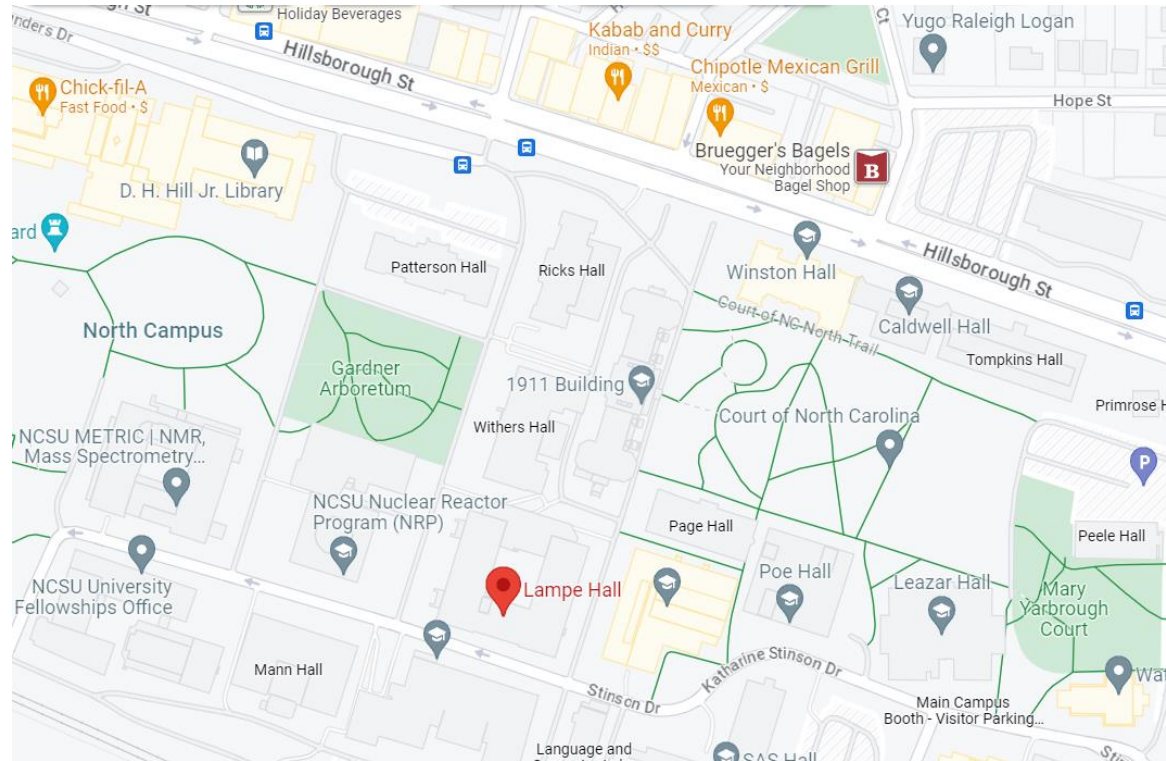
- No hard copies. Only electronic copies emailed to mrdiamon@ncsu.edu will be accepted.
- Page Count: Total of 52 pages max (all inclusive).
- 330 Form – there is a Part 1 and Part 2, both must be included in the submittal.
- Submit questions to: NCSU Ads ([https://go.ncsu.edu/111lampe\\_submit\\_questions](https://go.ncsu.edu/111lampe_submit_questions)) or directly to the Project Manager, Melissa Diamond (mrdiamon@ncsu.edu).

**Project Scope**

- This project is located at 111 Lampe Drive, Raleigh, NC on North Campus.
- This project will renovate a total of approximately 67,000 GSF on the third and fourth floors.
- A comprehensive programming effort with test fits will determine options for the highest and best use of space with a potential mix of instructional, office, and other spaces for various engineering and science programs. All building systems will be upgraded and non-compliant components, restrooms, exit routes and stairwells will be renovated to meet ADA accessibility requirements.
- This will not be a combined SD/DD review and drawings will need to be submitted separately to SCO. It will be SCO monitored during the construction.

**Project Budget**

- The Total Project Budget is \$42,000,000 and incorporates design, construction, and all associated soft costs.



## Project Schedule

- Selection Schedule:
  - Proposals Due on **Wednesday, December 6, 2023 at 5:00pm.**
  - Shortlist will be early January 2024.
  - Pre-Interview Briefing will be Mid-January.
  - Interview Date: End of January – Mid-February.

- Anticipated Design & Construction Schedule:
  - We anticipate construction beginning sometime around Summer 2026

### **Critical Selection Factors**

- Experience and expertise with project type, including LEED certification
- Past performance on similar projects
- Experience on campus projects
- Adequate staff, proposed team qualifications and previous collaborations
- Current workload and State projects awarded
- Proposed Design/ Construction approach
- Recent experience with cost estimating and schedule adherence
- Construction Administration capabilities
- Record of successfully completing projects without major legal or technical problems
- Historically Underutilized Business representation
- A minimum of three references with current contact information

### **Meeting Minutes**

- NCSU is open to phasing. This will be a CMR project and there will be a discussion of Bid Packages.
- First and Second floors will be occupied during construction.
- There are existing drawings for this project, but that won't be shared until we select a design team. Focus on similar projects to the scope of 111 Lampe. You're welcome to walk over to the building and walk around it.
- The project will likely include an abatement.
- HUB Participation is a selection criteria. It is a piece of the puzzle we look at, but there is not a specific percentage we look for.
- We will likely struggle to get the interior and envelope done, so likely there will be no exterior landscape type work.
- Engineering & Physics will go into the renovated space as well as office spaces.
- No gases are anticipated for the labs in the space. There may be a liquid nitrogen cylinder.
- No permanent equipment in the space.
- This project would put Physics into the same neighborhood (moving from Fox).
- This is Freshman and Sophomore physics lab. Think of when you took it in college.
- LEED Silver goals. Anything over 20,000sf we try to target LEED Silver.
- The bottom two floors were renovated in 2007. They received new mechanical systems, but not new windows. The envelope was not touched.
- There are still window units on the top two floors currently.
- We will need to investigate elevators. There will likely need to be some upgrades.
- Sprinklers will have to be investigated. We will have to investigate further.
- Roof would be included in the façade scope. We will have to investigate the age of the roof.
- We are not sure, if there will be emergency power requirements. There will likely be no fume hoods.
- Engineering, Academic Affairs (will move to Mann Hall – will need swing space), Engineering Affiliates (will move to Mann Hall – will need swing space), Global Engagement (will move to Page Hall – will need swing space).
- There will be a CM and we'll begin advertising end of 2023 and would like the designer to be involved with the selection. Interviews would be Spring of 2024.
- The selected team may be involved with swing space selection.



# Pre-Submittal Meeting Sign-In Sheet

Project Name: 111 Lampe Drive Renovation

Meeting Date: 11/10/2023

Time: 10:00

Project Number: 202320013

Building/Location: 111 Lampe Dr/North Campus

Project Manager: Melissa Diamond

Requesting Department: \_\_\_\_\_

Design Manager: \_\_\_\_\_

Departmental Representative: \_\_\_\_\_

Name	Representing	Phone #	FAX #	Email
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Design Manager: \_\_\_\_\_

Departmental Representative: \_\_\_\_\_

Name	Representing	Phone #	FAX #	Email
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Departmental Representative: dliberatone@bsalife structures.com

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