

April 11, 2024

SUBJECT: Poole College of Management – New Building (Business School)
Pre-Submittal Meeting for Design Services

Introductions & Welcome

- Point of Contact of University – Melissa Diamond, mrdiamond@ncsu.edu, 919-513-0373
- Lisa Johnson, Assistant Vice Chancellor, Campus Planning and Strategic Investment
- Richard Warr, Associate Dean for Faculty and Research, Poole College of Management
- Jonathan Hennessy, Director of Facilities, Poole College of Management
- Maggie Merry, Assistant Dean of Finance and Administration, Poole College of Management
- Bill Davis, Director of Formal Design, Design and Construction
- Carla Daniels, HUB Program Manager, Design and Construction

Submittal Requirements

- No hard copies. Only electronic copies emailed to mrdiamond@ncsu.edu will be accepted.
- Page Count: Total of 52 pages max (all inclusive).
- 330 Form – there is a Part 1 and Part 2, both must be included in the submittal.
- Submit questions to: NCSU Ads ([Submit Questions Here](#)) or directly to the Project Manager, Melissa Diamond (mrdiamond@ncsu.edu).
 - Responses can be found here: [NCSU Responses](#)
 - All questions should be submitted by April 24, 2024 and responses will be given by April 25, 2024.

Project Scope

- This project provides a new state-of-the-art facility for the Poole College of Management currently located in Nelson Hall on the north campus precinct. They are currently in around 160,000sf of space and are currently undersized and need additional growth space.
- The new facility will promote creativity and collaboration and will create versatile teaching environments, further organic collaboration between colleges while fostering entrepreneurship and research success.
- Flexible building spaces that incorporate classrooms, offices and meeting spaces.
- The new facility focused on collaboration, active learning, high-impact experiences, research, and industry engagement will allow students, faculty, and programs to thrive.
- A comprehensive programming effort will verify the space needs and identify interdisciplinary opportunities to strengthen the connection between the new building and the campus neighborhood.
- The Poole College of Management, with over 4,400 students, is at the forefront of business education, providing experiential learning that prepares career-ready graduates. Its accounting, business management, and economics programs are global in scope, giving students the opportunity to resolve real-world challenges while putting theory into practice.
- The college includes four academic departments: Accounting, Business Management, Economics and Management, Innovation and Entrepreneurship.
- This project will use a Construction Manager at Risk and the selected designer will be involved in the selection and interview process.

Project Budget

- The project is currently funded for Advance Planning (\$4.5M).

Project Schedule

- **Proposals are Due: April 26, 2024 by 5:00pm**
- Shortlist will be end of May 2024 and firms who have submitted will be notified.
- Pre-Interview Briefing will be June 2024.
- Interviews will occur June or July 2024.
- Advanced Planning will begin immediately upon selection of a design team. Full design services will continue when funding becomes available.

Critical Selection Factors

- Experience and expertise with project type, including LEED certification
- Past performance on similar projects
- Experience on campus projects
- Adequate staff, proposed team qualifications and previous collaborations
- Current workload and State projects awarded
- Proposed Design approach
- Recent experience with cost estimating and schedule adherence
- Construction Administration capabilities
- Record of successfully completing projects without major legal or technical problems
- Historically Underutilized Business representation

Meeting Notes from Pre-Submittal Meeting (4-11-2024)

- The initial funding was through state funding, but it could be a mixture of state funding and public funding. This will be decided during design.
- The campus location will more than likely be North Campus.
- The selected team will do most of the preliminary programming and it would be good to see similar experiences with programming.
- If the team you submit has not worked together before, but you have a good reason as to why then explain that to us in the proposal.
- There will be an Advanced Planning submission to SCO.
- We anticipate further funding during design and the Advanced Planning portion will help us to establish the total budget.
- There are HUB goals. We always aim for 10%. We track the exact amount on the construction side. For additional HUB/MBE questions, please reach out to our HUB Program Manager, Carla Daniels (cjdaniel@ncsu.edu)
- Each of the proposed sites have different characteristics for sustainable options. The North Campus is connected to the Central Utility Plant. We are looking at a geothermal plant on Cates Avenue, but not for this project.
- \$4.5 million is enough for Advanced Planning, it depends on the proposal and work for that amount to go passed AP. The legislature came up with that amount. The team selected will be the team we continue to work with past AP. We will pause after AP to make sure we have money to continue with.
- The innovative technologies Poole College of Management is using now: in the process of redoing the basement as an active learning space as opposed to the typical lecture-hall-type spaces.
- The PCOM takes sustainability seriously and the selected team can strive for higher than LEED Silver (minimum).
- The college offers some hybrid courses. There is an online MBA program for working professionals and periodically come to campus to work together, interact and network. There are no computer labs, but there are trading rooms for trading stocks.

- There are executive education programs. NCSU has an Executive LLC and it's viewed as an continuing education opportunity to bring back people back, but again will need flexible spaces.
- PCOM has an Entrepreneurial Clinic within the business school and hopes to have spaces for startup companies. The clinic works with startup companies that are down in the Warehouse District. They hope to have businesses within the space similar to how medical schools learn something in the clinic and go upstairs to learn. They hope to integrate with other students and colleges like engineering.
- **All questions should be asked by April 24, 2026 and responses will be given by April 25, 2024. Proposals will then be due April 26, 2024 by 5:00pm.**

[Attached to this document are the sign-in sheets from the Pre-Submittal meeting.]

April 11, 2024

SUBJECT: Poole College of Management – New Building (Business School)
Designer Selection Pre-Submittal Meeting Attendee Sign-In Sheet
Code: 42324; Item: 308; Project Number: 202420014

Name (please print)	Affiliation	Email	Phone
1. <u>TOMAS ROSSANT ENNEAD</u>	<u>TROSSANT@ENNEAD.COM</u>		719.908.9900
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3. <u>Jenna Lackey, Clark Nexsen</u>	<u>Jenna.Lackey@ClarkNexsen.com</u>		828-310-1640 757.639.2085
4. <u>Hal Bowen, RATIO/HENNING LARSEN</u>	<u>H.BOWEN@RATIODESIGN.COM</u>		919-219-3910
5. <u>Vincent Pedraza - CMTA</u>	<u>vpedraza@cmta.com</u>		703.402.8615
6. <u>Chelsea Granada, McMillan Pazzan Smith</u>	<u>cgranado@mcmillanpazzansmith.com</u>		
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9. <u>Jeff Kenoff KPF</u>	<u>jkenoff@KPF.COM</u>		212.257.3439
10. <u>Jana Fothieb Hortenstine</u>	<u>jhortenstine@mcmillanpazzansmith.com</u>		704.650.8530
11. <u>ERIK TELLANDER</u>	<u>etellander@rawnarch.com</u>		617.893.3350
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19. <u>Matt Chambers Clancy & Thys</u>	<u>mattchambers@clancythys.com</u>		919-598-8565
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21. <u>Anthony Bastardi, AKF</u>	<u>abastardi@akfgroup.com</u>		347-714-4904
22. <u>JOSH HOOKER, IMEG</u>	<u>joshua.a.hooker@imegroup.com</u>		919-480-5929
23. <u>Mike Garvey, BHDP Architecture</u>	<u>mgarvey@bhdp.com</u>		704-519-9593
24. <u>Matthew Daves, McKim & Creed</u>	<u>mdaves@emckimcreed.com</u>		919-270-3169
25. <u>Jamie Brueggeman, Walter P Moore</u>	<u>jbrueggeman@walterpmoore.com</u>		919.673.3268

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Name (please print)	Affiliation	Email	Phone
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2. Scott Baltimore	HKS	sbaltimore@hksinc.com	919 886-3899
3. ADAM SPACK	SALAS O'BRIEN	ADAM.SPACK@SALASOBRIEN.COM	
4. J.R. MAXAM	Holder	jmaxam@holder.com	704-575-0456
5. Scott O'Brien		scott.obrien@lordaeckesargent.com	919-593-5539
6. Bob Sherman		rsherman@aeieng.com	919-619-6358
7. Daniela Maldonado		daniela.maldonado@zgf.com	
8. Kristi Matthews		kmatthews@aeieng.com	
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11. DENNIS STALLINGS	CLARK+KERREN	dSTALLINGS@clarkkerr.com	
12. Jeff Morrison	Lynch Mykin	jmorrison@lynchmykin.com	919-302-5165
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Cindy Hoffman	Stewart	choffman@stewart.com	919-817-7731

917 488 6661
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Name (please print)	Affiliation	Email	Phone
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