



North Carolina State University
DH Hill Library - North Tower Waterproofing
Designer - Project Summary
December 18, 2024

Project Description

NC State University seeks an Engineer to perform Phase 2 Waterproofing Design, including limited investigation, repair design/detailing and construction administration services to address reported leakage at horizontal strip windows in DH Hill Library.

Project Scope

The budget of \$2,000,000 [incorporates design, construction, and all associated soft costs].

Project Site

The project is located at 2 W Broughton Dr Campus Box 7111, Raleigh, NC 27695 in the North Campus Precinct.

Pre-Submittal Meeting

A Pre-submittal Meeting will be held on January 10, 2025 at 10:00 AM Conference Room 301 Administrative Services III, 2601 Wolf Village Way, Raleigh, NC. Attendance is not mandatory but highly encouraged.

Design Process

The selected firm will work through Design and Construction along with a building committee that includes user representatives. The process will include the normal involvement of the State Construction Office.

Critical Selection Factors

To offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina. Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that only electronic copies of the proposal, submitted via email to the project manager, are requested. Most of the criteria listed below can be accommodated in sections A-G of the 330 form. Section H can be used for any additional information. The total submittal, including a letter of interest, is 30 pages. Firms are requested to assure receipt of proposals at the address listed below by 5:00 PM on January 31, 2025

Selection Criteria

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in design projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.

5. Historically Underutilized Business representation in the proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Record of successfully completed projects without major legal or technical problems.
11. A minimum of three references with **current** contact information, including a phone number and an email address.
12. Other (which may be appropriate to the project)

Designer Selection Process

Following the receipt of proposals, a University Interview Committee, appointed by the Secretary to the University Board of Trustees Building and Property Committee, will shortlist, interview, and make a recommendation of selection to the University Board of Trustees Buildings and Property Committee.

Questions / Proposal Submittal

For the selection process to be as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

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