

State Building Commission Contractor Evaluation Form for Informal Projects

Final ☐

Interim ☐

Project Name:		Name of Contractor:	
State Construction Office project identification number:		Contractor license Number:	
NAME OF INSTITUTION:		TYPE OF CONTRACT:	
Institution project number:			

Rating Scale	Overall Score Ranges
Non performance= 0	Unacceptable 0-149
Poor performance= 1 point	Poor performance 150-190
Satisfactory performance= 2 points	Satisfactory performance 191-275
Excellent performance= 3 points	Excellent performance 276-300

Question	Evaluation Category	Relative Importance	Rating	Score earned	Construction Contract Reference	Comments
1	Did the contractor manage the submittal process for all submittals required by the project specifications in a timely and effective manner?	8			GC Article 5	
2	Did the contractor cooperate with other contractors, the designers and the owner's representative?	10			GC Article 8	
3	Did the contractor maintain qualified and effective supervision and personnel at the project site?	10			GC Article 8	
4	Did the contractor have a construction quality control plan in place at the site and execute the plan in compliance with contract documents, drawings and specifications?	10			GC Articles 5, 8	
5	Did the contractor manage contract changes effectively and efficiently?	8			GC Article 13	
6	Did the contractor effectively plan, implement, coordinate and execute the project work in a timely fashion?	10			Supplemental General Conditions	
7	Did the contractor close out the project in an effective manner including timely correction of any punch list items and submission of required "as-built" marked-up construction documents, warranties and other required documentation?	8			GC Articles 7, 20	
8	Did the contractor implement the HUB participation contract requirements effectively?	8			GC Article 24	
9	Did the contractor manage the construction site including safety, cleanliness, orderliness of the site, logistics and staff decorum?	9			GC Articles 10, 19	
10	Did the contractor make payments to subcontractors and suppliers in a timely manner?	9			GC Articles 11, 12	
11	Did the contractor process contracts and payment requests as indicated in the contract?	10			Supplemental General Conditions	
Total Relative Value		100				
OVERALL SCORE EARNED						

Project Manager:	
HUB \$'s:	